



# School Capacity Availability Determination (SCAD)

**At least 30 days prior to seeking approval from County/local government, please submit a complete application to the School District for SCAD review for the following:**

- a. Comprehensive Plan amendment to the Future Land Use Element and Map**
- b. Rezoning that modifies or adds any residential designation or increase in density along with a copy of the plan amendment or rezoning and supporting material and the date, time and place of the transmittal hearing or any public hearing.**
- c. Development Order or amendment to Development Order**

1. The information will be reviewed through the School Capacity Availability Determination (SCAD) process by the School District Planning staff (SDPS).
2. The applicable non-refundable SCAD review fee shall be paid to the School District as part of the development review process
3. SDPS shall log in the application and assign a case number to the application. The case number will indicate the year, month, day and number of application
4. The SDPS shall review the information for completeness. If complete, the information will be entered into the intake record database.
5. The SDPS shall review the information submitted and shall evaluate the impact of the proposed Comprehensive Plan amendment or rezoning on the following:
  - The Public School Facilities
  - The consistency of the proposed plan amendment or rezoning with the School District's Five-Year Capital Facilities Plan
  - The impact on public schools and the projected timing and delivery of public school facilities to serve any residential development authorized by the plan amendment or rezoning, including any potential boundary changes that would be required.

Within 20 days of receipt of completed information, the School District shall

- Submit to the appropriate local government a School Capacity Availability Determination (SCAD) which
  - Set forth the finding and recommendations of the School District, and
  - Specifically set forth the capacity, or lack of existing facilities or planned facilities in the current School District Capital Facilities Program Plan to serve additional students, including any potential boundary changes that would be required.
6. Should the proposed FLU amendment, rezoning or Development Order negatively impact the public school system, the SDPS may recommend reasonable conditions to mitigate such impacts, and these conditions shall be included in the local government's staff report or equivalent document to be considered by the Local Government in reviewing the proposed amendment or rezoning.
  7. The Local Government, in its sole discretion, may incorporate such conditions as it deems appropriate.