



THE SCHOOL DISTRICT OF
PALM BEACH COUNTY, FL

KRISTIN K. GARRISON
DIRECTOR

PLANNING AND INTERGOVERNMENTAL RELATIONS
3661 INTERSTATE PARK RD. N., STE 200
RIVIERA BEACH, FL. 33404

PHONE: 561-434-8020 / FAX: 561-357-1193

[HTTPS://WWW.PALMBEACHSCHOOLS.ORG/DEPARTMENTS/PLANNING AND INTERGOVERNMENTAL RELATIONS](https://www.palmbeachschools.org/departments/planning_and_intergovernmental_relations)

SCHOOL CAPACITY AVAILABILITY DETERMINATION (SCAD) Sufficiency Checklist

Intake Date:

Project Name:

Application Type:

Case No.

Application Status:

Application Completion Date:

- Insufficient application will be returned if not completed within 1 month from the 1st submittal date
- SCAD review fee is non-refundable

Required Documents

Submitted

Application Form

- Signed by Agent in Part I _____

- Signed by Local Government in Part II _____

Brief Statement _____

Application Fee _____

Property Deed _____

Owner/Agent Consent Form _____

Location Map _____

PCN List (if applicable) _____

Previous approval letter(s) (if applicable) _____

Phasing Plan (if Applicable) _____

Site Plan (if applicable) _____

Survey (if applicable) _____