

Online Payment Instruction for SCAD Application Fee

<https://palmbeach.schoolcashionline.com/>

Step 1 - Go to SchoolCashOnline Website:

<https://palmbeach.schoolcashionline.com/>

Step 2 - Register and create an account;

Step 3 - Sign in by entering **Username** and **Password**;

Step 4 - Select **"Items"** from the top right;

Step 5 - Select **"The School District of Pam Beach"** from the top bar;

Step 6 - Type **"SCAD"** in the Search Bar under **"Items"**, Click **"Search"**;

Step 7 – Click **"SCAD -2018/2019"** under **"Item Name"**;

Step 8 – Complete the **Fee Details**;

Step 9 – Choose applicable **Type(s) of Applications** based on the Fee Schedule listed above; Make sure to pick all the requested categories (Rezoning, FLUA Amendment, DO or Amendment to DO, No Impact);

Step 10 – Add to Cart;

Step 11 – Click **"Select More Items"** or **"Continue"** if ready to pay;

Step 12 – Complete **"Select Payment Method"** and click **"Continue"** to finish

Step 13 – After payment submitted, a receipt will be given listing application details and receipt number. Please keep the receipt and send a copy to the District staff.